

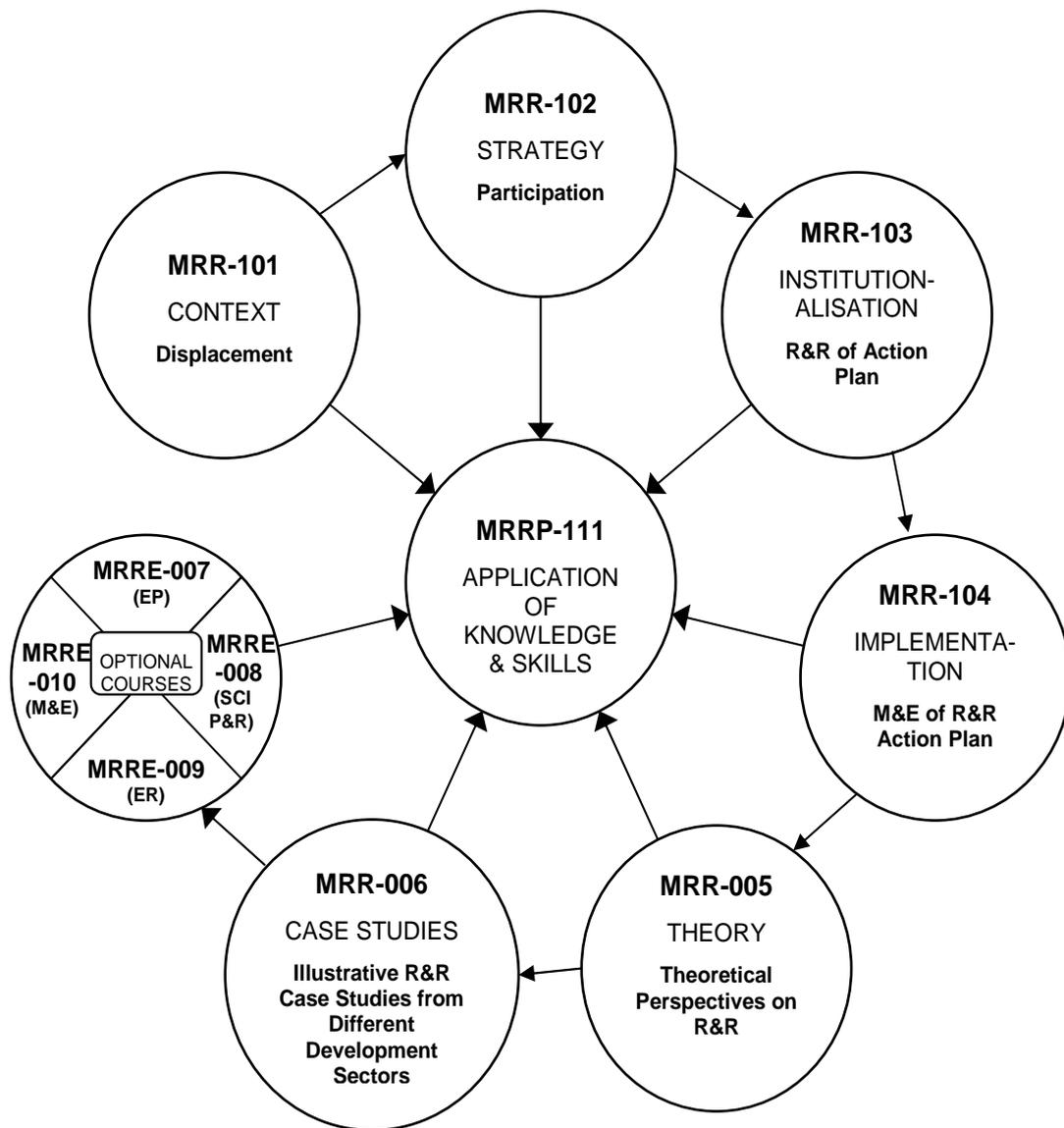
# Programme Guide

of

*PG Diploma in*  
**Participatory Management of Displacement,  
Resettlement and Rehabilitation  
(PGDMRR)**



**School of Social Sciences**  
Indira Gandhi National Open University  
New Delhi  
**in association with  
THE WORLD BANK**



October, 2007

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Further information on the Indira Gandhi National Open University courses may be obtained from the university's office at Maidan Garhi, New Delhi-110 068. Also visit us at [rrounline.ignou.ac.in](http://rrounline.ignou.ac.in), [www.ignou.ac.in](http://www.ignou.ac.in)

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## **1.0 ABOUT THE UNIVERSITY**

Dear Learner,

Welcome to the Post-graduate programme in Participatory Management of displacement, Resettlement and Rehabilitation. You may like to know about University you have joined. Let us, therefore begin with an introduction to the Indira Gandhi National Open University (IGNOU).

## 1.1 Objectives of the University

The Indira Gandhi National Open University was established by an Act of Parliament in 1985 to achieve the following objectives:

- democratising higher education by taking it to the doorsteps of the learners
- providing access to high quality education to all those who seek it irrespective of age, region or formal qualifications
- offering need-based academic programmes by giving professional and vocational orientation to the courses
- promoting and developing distance education in India
- setting and maintaining standards in distance education in the country as an apex body for the purpose.

## 1.2 Salient Features of the System

IGNOU has certain unique features such as:

- national jurisdiction
- flexible admission rules
- individualized study: flexibility in terms of place, pace and duration of study
- use of latest information and communication technologies
- nationwide student support services network
- cost-effective programmes
- modular programmes
- resource sharing, collaboration and networking with conventional Universities, Open Universities and other Institutions/Organisations
- socially and academically relevant programmes based on students needs analysis

## 1.3 Important Achievements

- Emergence of IGNOU as the largest Open University in the World.
- Establishment of Distance Education Council (DEC) for coordination and determination of standards of Distance Education Systems in the Country (1992).
- Recognition as Centre of Excellence in Distance Education by the Commonwealth of Learning (1993).
- Establishment of Staff Training and Research Institute in Distance Education (STRIDE) with support from the Commonwealth of Learning (COL).
- Award of 100 Fellowships by COL as Rajiv Gandhi Fellowships to enable candidates from 19 countries in the Commonwealth to pursue IGNOU Programmes.
- Launching of an IGNOU-ISRO joint channel for organising a one-way video, two-way audio teleconferencing (1993-94).
- Taking IGNOU programmes to West Asian countries, Maldives, Mauritius, Nepal and Seychelles in all to 26 countries.
- Award of Excellence for Distance Education Materials by Commonwealth of Learning (1999).
- Launch of a series of 24 hour Educational Channels 'Gyan Darshan I, II, III and Kisan Channel'. IGNOU is the nodal agency for these channels and regular transmissions are done from the studios at EMPC, IGNOU.
- Launch of 'Edusat' videoconferencing channel (2 way video, 2 way audio)

## 1.4 The Schools of Studies

With a view to developing interdisciplinary studies, the University operates through Schools of Studies. Each School is headed by a Director who arranges to plan, supervise, develop and organise its academic programmes and courses in coordination with the School staff and the different academic, administrative and service wings of the University. The emphasis is on providing a wide choice of courses at different levels. The Schools of Studies currently in operation are as follows:

- School of Computer & Information Sciences (SOCIS)
- School of Continuing Education (SOCE)
- School of Education (SOE)
- School of Engineering & Technology (SOET)
- School of Health Sciences (SOHS)
- School of Humanities (SOH)
- School of Management Studies (SOMS)
- School of Sciences (SOS)
- School of Social Sciences (SOSS)
- School of Agriculture (SOA)
- School of Law (SOL)
- School of Journalism and New Media Studies
- School of Gender and Development Studies
- School of Tourism Hospitality Service Sectoral Management
- School of Interdisciplinary and Trans-disciplinary Studies
- School of Social Work
- School of Vocational Education and Training
- School of Extension and Development Studies
- School of Foreign Languages
- School of Translation Studies and Training

## **1.5 Academic Programmes**

The University offers a wide range of Programmes both short-term and long-term leading to Certificates, Diplomas, Undergraduate Degrees, Postgraduate Degrees and Doctoral Degrees which are conventional as well as innovative. Most of these programmes have been developed after an initial survey of the demand for such Programmes. They are launched with a view to fulfill the learner's needs for:

- certification,
- improvement of skills,
- acquisition of professional qualifications,
- continuing education and professional development at work place,
- self-enrichment,
- diversification and updation of knowledge.

## **1.6 Course Preparation**

Learning material is specially prepared by teams of experts drawn from different Universities specialized Institutions in the area all over the country as well as in-house faculty. This material is scrutinised by the content experts, supervised by the instructors/Unit designers and edited by the language experts at IGNOU before they are finally sent for printing. Similarly, audio and video cassettes are produced in consultation with the course writers, in-house faculty and producers. The material is previewed and reviewed by the faculty as well as outside media experts and edited/modified, wherever necessary, before they are finally despatched to the Study Centres and Telecast on Gyan Darshan.

## **1.7 Credit System**

The University follows the 'Credit System' for most of its programmes. Each credit in our system is equivalent to 30 hours of student study comprising all learning activities (i.e. reading and comprehending the print material, listening to audio, watching video, attending counselling sessions, teleconference and writing assignment responses). Thus, a four credit course involves 120 hours of study. This helps the learner to know the academic effort one has to put in, to successfully complete a course. Completion of an academic programme (Degree, Diploma) requires successful completion of both the assignments and the term-end examination of each course in a programme.

## **1.8 Support Services**

In order to provide individualised support to its learners, the University has a large number of Study Centres, Programme Study Centres and Work Centres throughout the country. These are co-ordinated by 33 Regional Centres 6 Sub-Regional Centres and 18 Recognised Regional Centres as on date. At the Study Centres, the learners interact with the Academic Counsellors and other learners, refer to books in the Library, watch/listen to video/audio cassettes and interact with the Coordinator on administrative and academic matters. The list of Regional and Study Centres is given in this handbook. Support services are also provided through Work Centres, Programme Specific Centres, Skill Development Centres and Special Study Centres.

## 1.9 Programme Delivery

The methodology of instruction in this University is different from that of the conventional Universities. The Open University system is more learner-oriented and the learner is an active participant in the dragological (teaching and learning) process. Most of the instructions are imparted through distance education methodology rather than face-to-face communication.

The University follows a multimedia approach for instruction. It comprises:

- a) **Self Instructional Written Material:** The printed study material (written in self-instructional style) for both theory and practical components of the programmes is supplied to the learners in batches of books for every course. A book usually comprises 3 to 5 Blocks, which inturn, comprise 3 to 5 units.
- b) **Audio-Visual Material Aids:** The learning package contains audio and video cassettes which have been produced by the University for better clarification and enhancement of understanding of the course material given to the learner. A video programme is normally of 25-30 minutes duration. The audio tapes are run and video cassettes are screened at the study centres during specific sessions which are duly notified for the benefit of the learners. The video programmes are telecast on National Network of Doordarshan and Gyan Darshan. Some of the selected stations of All India Radio are also broadcasting the audio programmes. Learners can confirm the dates for the programme from their study centres. The information is also provided through the National Newspapers and IGNOU Newsletters sent to the learners periodically.
- c) **Counselling Sessions:** Normally counselling sessions are held as per schedule drawn by the Study Centres. These are mostly held during the non-working hours of the host institutions where the study centres are located.
- d) **Teleconferences:** Live sessions are conducted via satellite through interactive Gyan Darshan Channel from the University studios at EMPC, the schedule of which is made available at the study centres. The learner will have to go to the nearest centre at the scheduled time for taking benefit of this facility.
- e) **Practicals/Project Work:** Some Programmes have practical/project components also. Practicals are held at designated institutions for which schedule is provided by the Study Centres. Attendance at practicals is compulsory. Keeping in tune with the flexibility as regards choice of time for study one way is to skip practicals during a year but for doing it in a subsequent year or in order to have a repeat exercise, additional fee determined by the University has to be paid. For project work, study centres will provide the necessary guidance but the learner will have to manage his/her own resources.
- f) **Gyan Darshan Educational Channel:** A collaboration between MHRD, Prasar Bharti, IGNOU and other organisations has resulted in launching DD Gyan Darshan, the Educational Channel of India. In a significant gesture, EMPC has been identified as the coordinating and transmitting agency. Regular transmission of educational programmes from the EMPC studios started on January 10, 2000. The Channel is providing educational programme on a variety of subjects for 24 hours a day to enhance the learning process. Steps are being taken to relay the Gyan Darshan Channel through different Cable Operators in the Country for wider outreach. GD signals can be conveniently received without any special equipment anywhere. Gyan Darshan has now gone completely digital and expanded into a bouquet of channels namely GD-1, GD-2 and GD-3 'Eklavya'. Educational programmes are contributed by major educational institutions such as IGNOU, UGC/CEC, NCERT/CIET, Directorate of Adult Education, IITs and other educational/development organizations in the country. Gyan Darshan transmissions uplinked from the earth station of EMPC-IGNOU, New Delhi can be accessed all over the country throughout the year and round the clock without any break.

- g) **Gyan Vani:** IGNOU has been offered FM Channel Radios in 40 cities and towns for education and development. EMPC is the nodal agency for implementing the project. EMPC is also studying an experimental proposal for global Gyan Vani. As many as 17 FM Radio Stations at Allahabad, Bangalore, Coimbatore, Vishakhapatnam, Mumbai, Lucknow, Bhopal, Kolkata, Chennai and Delhi are already on air. The broadcasts in English, Hindi and the regional languages/dialects are conducted by local resource persons. The detailed schedule can be accessed at IGNOU EMPC-Gyandarshan Website <http://www.ignou.ac.in/gyandarshan%scindex.html>.
- h) **Interactive Radio-Counselling:** Interactive Radio-Counselling is a recent concept in distance learning in India. Live counselling is provided on radio by invited experts. Students can ask questions right from their homes on telephone. These sessions are conducted for an hour on Sundays from 189 radio stations in the country. A toll free telephone number 1600 112345 has been provided for this purpose from selected cities.
- i) **Interactive Website:** University is also offering some of the programmes through ignou website <http://www.ignou.ac.in> . you can check the site from time to time to check for these programmes.

## 1.10 Evaluation System

IGNOU has a three-tier system of evaluation. Which is, a) Self-assessment exercises within each Unit of study; b) Continuous evaluation mainly through assignments which is tutor-marked and c) The term-end examinations and project work.

The evaluation of learners depends upon various instructional activities undertaken by them. A learner has to write assignment responses compulsorily before taking term-end examination from time to time to complete an academic programme. IGNOU uses tutor-marked assignment (TMA). Evaluation of assignments is called continuous assessment (CA). A learner has to send tutor marked assignment (TMA) response to the concerned Coordinator of the Study Centre to which s/he is attached. The marks weightage given to assignments, seminars/ practicals varies from 25% to 50% of the maximum possible score.

Besides CA, a learner has to sit for term-end examinations (TEEs) (carrying 50% to 75% weightage) conducted at various examination centres spread all over the country and abroad in June and December. IGNOU uses the system of “Grading” for evaluating learners’ achievement (assignment responses, project work, etc.) on a five-point scale using letter grade A, B, C, D, E. The notional correlates of the letter grades are as follows:

**Letter Grade Qualitative Level Point Grade**

<b>Division</b>	<b>Percentage Range</b>	<b>Grade</b>	<b>5-Point Scale</b>
I	80 and above	A- Excellent	5
	60 to 79.9	B- Very Good	4
II	50 to 59.9	C- Good	3
Pass	40 to 49.9	D- Satisfactory	2
Unsuccessful	Below 40	E- Unsatisfactory	1

## **2.0 INTRODUCTION TO THE POST GRADUATE DIPLOMA PROGRAMME IN PARTICIPATORY MANAGEMENT OF DISPLACEMENT, RESETTLEMENT AND REHABILITATION**

The post-graduate certificate programme in Participatory Management of Displacement, Resettlement and Rehabilitation is a proactive initiative of the World Bank and Indira Gandhi National Open University. Its aim is to build the skills of Resettlement and Rehabilitation Officers, Field Staff, Desk Staff and Technical Experts (civil, mechanical and electrical engineers, architects, agriculture experts other services providers) in participatory methods of managing the concerns and issues of displacement and working for satisfactory resettlement and rehabilitation of those by development projects.

## **2.1 Programme Objectives**

The objectives of the programme are to orient learners to

- Contextualize development caused displacement and rehabilitation
- Strategize participatory planning of resettlement and rehabilitation
- Appreciate the participatory implementation and monitoring of resettlement and rehabilitation
- understand theoretical perspectives in the study of R&R
- learn lessons from already executed development projects
- imbibe specialized knowledge on different phases of R&R process
- prepare an individual field work based Project work report that integrates the learning with specific activities of processes in a development project.

## **2.2 Who May Take The Programme?**

The post-graduate certificate programme in Participatory Management of Displacement, Resettlement and Rehabilitation will be of use to those who are:

- Engaged in resettlement and rehabilitation divisions of development projects of the government, private sector as project officers, technical experts, field staff or desk staff.
- Working with the NGOs, industrial establishments and other agencies involved in resettlement and rehabilitation of those displacement projects.

## 2.3 Programme Structure

The post-graduate Diploma in Participatory Management of Displacement, Resettlement and Rehabilitation (PGDMRR) is a multi-media learning package, which consists of a total of 32 credits with eight courses. However it offers total 11 courses. The programme also has multimedia components, which are listed in Table 2. These courses are listed below:

Course Code	Title of the Course	Credits
MRR-101	Understanding Development-Caused Displacement	4
MRR-102	Role of Participation in Sustainable Development	4
MRR-103	Participatory Planning of Resettlement and Rehabilitation	4
MRR-104	Participatory Implementation and Monitoring of Resettlement and Rehabilitation	4
MRR-005	Theoretical Perspectives on R&R	4
MRR-006	Illustrative R&R Case Studies from Different Development Sectors	4
MRRE-007*	Economic Planning of R&R and Implementation	4
MRRE-008*	Socio-Cultural and Infrastructural Planning and Relocation	4
MRRE-009*	Economic Rehabilitation of PAPs	4
MRRE-010*	Monitoring and Evaluation of R&R	4
MRRP-111	Project Work to be completed by the learners	4

**Note:** \* refers to optional courses. The learner is expected to specialise in one of the themes by opting for one of the four courses. All the other courses are compulsory.

Sl. No	Media	Description	Any other details	Duration
1	Audio Programs	Eight programs related to the courses	Available in CD-Rom and on Gyan Vani	Each audio is of 20 to 30 minutes
2	Video Programs	Available in CD-Rom and on Gyan Vani	Available in CD-Rom and on Gyan Darshan	Each video is of 25 to 30 minutes
3	Teleconference through Gyan Darshan, for one hour for each of the 8 Courses	Panel discussions and response to viewers questions on i) Displacement, ii) Participation iii) Participatory Planning, iv) Participatory Implementation and Monitoring of R&R v) Case Studies from Different Development Sectors vi) Socio-cultural Planning and Implementation vii) Economic Planning of R&R viii) Economic Rehabilitation	If required, more such sessions may be organized by the learners at concerned study centres on a limited scale E-counselling will be through chat session	Each of the four sessions will be of one hour. In the case of non-availability of teleconferencing, chat session will take place through the Internet.

4	Internet will be used for the purpose of e-counselling and TMA's Both activities are part of continuous assessment in the program	<ul style="list-style-type: none"> <li>i) For announcement on e-counselling you will have to check the site <a href="http://rronline.ignou.ac.in">http://rronline.ignou.ac.in</a> continuously.</li> <li>ii) TMA's will also be available on IGNOU website as well as programme website.</li> </ul>	<ul style="list-style-type: none"> <li>i) One e-counselling sessions will be conducted for each course.</li> <li>ii) TMA's will be submitted at the concerned study centres.</li> <li>iii) TMA's can also be submitted online on the site.</li> </ul>	For e-counselling Internet time required will be of 1-hour duration for each session.
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## **2.3.1 Duration of the Programme**

Minimum 1 year Maximum 4 years

The India Gandhi National Open University (IGNOU) offers reasonably flexible duration for completing its programmes. If you plan your study-schedule in a systematic manner, you will be able to finish your courses within the stipulated time limit. The following information will help you decide the time-schedule for the PG Diploma in Participatory Management of Displacement, Resettlement and Rehabilitation.

The PG Diploma in Participatory Management of Displacement, Resettlement and Rehabilitation is a one year programme for which you will receive the entire study material in one lot. You can, however, take a maximum of 4 years to complete the programme, if you wish so. For completing the programme in time, you must submit your assignments and submit your project work report.

You need to remember that in the online mode of programme delivery, there is no flexibility available for completion of online assignments. You will need to complete all your assignments within a period of one year only. You will, however, be able to submit your Project Work Report anything within the four years from the date of your registration. In case, you cannot complete your assignments in the first cycle of one year, you will need to get a fresh set of assignments for the next year. Therefore, we advise you to take care to complete your assignments and take more time, if required, to submit the Project Work Report. You will not be able to submit your Project Work Report if you have not completed and submitted all your assignments.

## **2.3.2 Eligibility**

B.A or its equivalent and access to computer and the Internet, with basic competence in their uses.

### **2.3.3 Medium of Instruction**

The PG Diploma in Participatory Management of Displacement, Resettlement and Rehabilitation is offered by IGNOU through the medium of English only.

### **2.3.4 Availability of Course Material**

The course material will be available through print mode initially from January 2008 followed by its availability online for the learners who have registered for online mode of the programme from January 2009. Each year the program will be offered in January and July sessions. However in total, it will have one year cycle, running from January to December for January session and July to June for July session. You will receive online the entire study material for all the courses in one lot. This means that the programme will be available in the online mode as well as print mode. Learners will not however be able to switch from one mode to another. At the time of admission the learner will need to clearly state the option of one mode only.

### **2.3.5 Mode of Availability**

The program will run through the Internet mode. You will have all inputs of the program available online in a website. All registered learners can access this website. You can access Prospectus For PGDMRR along with the admission form at [www.ignou.ac.in](http://www.ignou.ac.in) and at [rrounline.ignou.ac.in](http://rrounline.ignou.ac.in) between September and November of each year. This Programme Guide is also available at [rrounline.ignou.ac.in](http://rrounline.ignou.ac.in) as an alternative to online text of course material. You can use them in the stand-alone mode in your computer or through computer facilities at the Study Centre allotted to you. Which you will have to compulsorily use for chat sessions, e-mail and for pasting and downloading your discussion forum notes. If you have better access to the Internet, you may decide to be online for all components of learning in this program.

## **2.4 How to Register or Enrol /What it Costs**

To register or enrol, you will have to submit a duly completed application form, available in the Handbook which you can access online or acquire its printed copy from the address of the university and its regional and study centres. The addresses are given in the advertisement for admission to the program in newspapers. You must register along with the Demand Draft, drawn in the name of IGNOU and payable at New Delhi. Those submitting their applications and Demand Drafts at Regional Centres need to make the Demand Draft payable at the city of the Regional Centre. Please write your name (in capital letters) and Programme Code (PGDMRR) on the back of the Demand Draft to ensure Proper credit to your fee account.

The fee structure (including the examination fee) for Post Graduate Diploma Programme in Participatory Management of Displacement, Resettlement and Rehabilitation (PGDMRR) is as follows.

Rs. 6100/- to be paid along with the submission of admission form. This includes a Registration fee of Rs. 100/-.

### **3.0 LEARNING SYSTEM OF PGDMRR**

The methodology of instruction in IGNOU is learner-oriented and the student is an active participant in the learning process. Most of the learning takes place through distance communication and you will also have the advantage of communication with the course counsellors/ mentors through counselling/chat sessions, e-mail and assignments.

### 3.1 Course Material

Self-learning course material available through print material followed by online mode of delivery is the primary form of instructional material. In addition, there are a number of audio-video programmes and interactive sessions (chat, e-mail and assignment). You are welcome to spend as much time as you are able to concentrate on the self-learning course material that is available in the printed books/online.

The self-learning course material prepared by the course preparation team is self instructional in nature. Each course has an introduction that explains its main theme. Each course theme has been divided into sub-themes, which are identified by block titles. Each block consists of sub sub-themes or a number of Units/lessons. Normally, all the Units covered in one block have a thematic unity. The first page of each block gives a brief introduction to the block, explaining the total coverage of the block as a whole. The block introduction also provides a brief on the coverage of each Unit in the block.

Each Unit is structured to facilitate self-study for you. Its concept map or structure is divided into several sections. The section on **Objective** briefly states what we expect you to attain when you complete the Unit or what are the learning points in the lesson/Unit. In **Introduction**, there is an attempt to link the subject matter of the previous Units to the present Unit. This follows the main body of the Unit, which is divided into various sections and sub-sections. There are a few self-check exercises, spread in between sections and sub-sections under the caption **Check Your Progress**.

Besides the Units in the six compulsory and four optional courses (out of four optional courses, you are expected to complete one only), you have another compulsory course (MRRP-111), which requires you to select a topic for your project, dealing with the **practical aspects** or the subject matter covered in the earlier courses. This is to provide you an opportunity to apply your learning to concrete field situations and find out what you can attempt to do at your end. You are going to be your own teacher when you are applying certain ideas to the field situation. The more you attempt to carry out experiments on your own the more you will reach nearer the goals this programme of study has set out to achieve.

## **3.2 Audio- Video Inputs**

In addition to the printed and online text of the Units in the courses, audio-video programmes are also available for the programme. Some of you may learn better through ears and eyes and we welcome you to make use of these aids available in the CD-ROM. Some may say that seeing is believing, so do view the video programmes, which have been produced at the Electronic Media Production Centre (EMPC) or acquired from different sources for your use. The IGNOU video programmes are also transmitted by Gyan Darshan channel of Doordarshan. The Electronic Media Production Centre (EMPC), IGNOU, sends a monthly schedule to all Regional and Study Centres of IGNOU. The University Newsletter also gives the transmission schedule. The newsletter goes to every student three times a year.

At present, the PG Diploma in Participatory Management of Displacement, Resettlement and Rehabilitation has 8 audio programmes and 4 video programmes. We will add more audio-visual aids as the learners will in due course provide their project reports, leading to further learning points. In case learners submit their Project Work Reports in audio/video or another format, the same, if found relevant and appropriate, will be added to the course material.

### 3.3 Feedback

At the end of each book, you will find one section on **Learning Outcomes** for each block. **You, the learner**, will complete it after reading the Units in that block to elaborate what you have been able to derive from the course content of the block. You need to answer each question. Your answers will help the faculty, in-charge of preparing the course-material. This will help us to incorporate changes according to your responses to the course-material and audio-video programmes. You may also send your feedback to PGDMRR Coordinator.

### **3.4 Teleconferencing**

To reach our students spread in different parts of the country, we take help of teleconferencing mode of learning. These sessions are conducted from Delhi and the students can attend them at most regional and some study centres of IGNOU. Teleconferencing is a one-way video / two way audio facility. You will get a schedule with topics in advance through the online notice board. The faculty and other experts as resource persons participate in these sessions. Your participation will also figure in 'learner to learner education' sessions. These sessions will be recorded for use as video programmes, for those who are unable to attend the teleconferencing sessions.

### 3.5 E-Counselling / Mentoring

In open and distance education, virtual synchronous/asynchronous contact between the learners and their mentors through chat session, and e-mail is an important activity. In the PG Diploma in Participatory Management of Displacement, Resettlement and Rehabilitation the purpose of such a contact is manifold. The mentor will try to answer your questions and clarify your doubts, which may not be possible or take inordinately long time, through other means of communication. At this time you will also get a chance to communicate with some of other means of communication. At this time you will also get a chance to communicate with some of other fellow learners of this programme. We urge you to make most of this opportunity by sharing your experiences with the fellow learners and benefit from their experiences.

You need to read regularly the Announcement Section of your programme website <http://rroonline.ignou.ac.in> for detail of schedules of chat sessions, assignment submission dates, and other relevant information.

The mentors will hold the chat sessions for each of the courses at suitable intervals throughout the entire academic session. The chat sessions are not compulsory for you to attend. These sessions may, however, be very useful in certain respects. For example, you may share your views and experiences with the mentor as well as fellow learners, comprehend better some of the complex ideas and processes, discussed in the course material, get clarification of your queries, and ask questions about your project work.

Please note that chat sessions are very different from the usual classroom teaching or lectures. Mentors are expected to help you to overcome difficulties, which you may face during the course of study. (The mentors may also supervise your project work. For seeking supervision you are advised to write and send your questions to your mentor by e-mail. You are advised to use e-mail facility to send your questions and your questions to your mentor by e-mail. Please read Project-Work Guide for details on this matter.)

Before you attend the chat sessions, please go through your course material and note down the points to be discussed. Unless you go through the Units, there may not be much to discuss. Try to concentrate on the relevant and the most important issues. Also try to understand each other's point of view. You may also establish personal contact with your fellow participants to get mutual help in academic work. Try to get the maximum help from your mentors.

**Over the period of one year there will be counselling or mentoring of a total of 10 hours, including the supervision of project work. You will need access the Internet to avail the facility of mentoring and supervision. We advise you to visit the nearest cyber café for this purpose. Those who do not have easily available facility of cyber café near to their place of residence or work may write to us for a CD-ROM that will provide at a minimal cost the limited facility of the use of Internet for 10 hours over the period of your study i.e. one year. The Announcement page in your programme website <http://rroonline.ignou.ac.in> will inform you about the detailed schedule of chat sessions and other necessary information.**

## 4.0 EVALUATION SYSTEM OF PGDMRR

The evaluation consists of two parts: 1) continuous evaluation through assignments, and 2) term-end examination. In the final result all the assignments carry 50 per cent weight age while 50 per cent weight age is for the term-end examination. The following is the scheme of awarding divisions and grades:

Division	Percentage Range	Grade	Five Point Grade
I	80 and above	A-Excellent	5
	60 to 79.9	B-very Good	4
II	50 to 59.9	C-Good	3
Pass	40 to 49.9	D-Satisfactory	2
Unsuccessful	Below40	E-Unsatisfactory	1

IGNOU requires you to score at least 40 per cent marks both in continuous evaluation (assignment) as well as the term-end examination separately. You need to get at least 40 per cent marks in assignments put together as well as in the term-end examination to get the award of the PG Diploma in Participatory Management of Displacement, Resettlement and Rehabilitation.

## 4.1 Assignments

Assignments constitute the continuous evaluation. The submission of assignments is compulsory. The marks that you get in your assignments will count in your final result. Assignments of a course carry equal weight age with the term-end examination. Therefore, you are advised to take your assignments seriously. A simple omission on your part may cause loss to you and inconvenience at all levels in the University.

The main purpose of assignment is to test your comprehension of the learning materials and also to help you get through the courses. You will have the benefit of learning from the comments of the evaluators. The comments guide you in your study and help in improving it. The content provided in the course materials should be sufficient for answering the assignments. Please do not worry about the non-availability of extra reading materials for working on the assignments. However, if you have an easy access to other books, you may make use of them. The assignments are designed in such a way as to help you concentrate mainly on the course materials and exploit your personal experience. The PG Diploma in Participatory Management of Displacement, Resettlement and Rehabilitation has Tutor Marked Assignments as a component of continuous assessment and Project Work.

**Tutor Marked Assignment:** These assignments will be sent to you with the course material by the University. You will have to attempt the answers to the questions given in the assignments as per the instructions given there. Submit your assignments before taking up the final exams for the courses. If you are not able to submit within a period of one year, you will have to ask for a new set of assignments for that particular year and attempt those assignments.

**Project Work:** Your understanding of the course-material, provided in the Units of the courses and audio-video programmes will culminate in your completing the assignments and submitting the Project Work Report, which is an opportunity for you to utilise your knowledge, sensitivity and skills gained during the course of studying the various Units of the programme.

**Like assignments, the top ten Project Work Reports among those submitted during the term-end examination will also be made a part of the course material during its next revision. In this way, we hope to have you as a course writer too. This is a unique feature of the PG Diploma in Participatory Management of Displacement, Resettlement and Rehabilitation.**

You may be a little apprehensive about the nature of Project Work Report you will submit. Please read carefully all sections of the Project-Work Guide, specifically prepared for the purpose of providing frequently asked question in respect of Project Work Report. In addition do not hesitate to seek help from your mentor.

## **4.2 Term-end Examination**

The University conducts Term-end Examination twice a year in the month of June and December every year. Students will be permitted to appear in term-end examination subject to the conditions that registration for the courses in which they wish to appear is valid. Maximum time to pursue the programme is not elapsed and they have also submitted the required number of assignment(s), if any, in those courses by the due date.

## **Examination Fee**

Examination fee of Rs. 50/- per course is required to be paid through Bank Draft in favour of IGNOU payable at Delhi. The examination forms are available at all the Study Centres and Regional Centres. Students can also submit on-line examination form as per guidelines through IGNOU website at [www.ignou.ac.in](http://www.ignou.ac.in)

## Examination Centre

Normally the study center is the examination center. However, a student is required to fill the exam center code in the examination form. For the purpose you are advised to go through the list of study center available in the Student Handbook and Prospectus/Programme Guide. In case any student wish to take examination at a particular center, the code of the chosen center be filled up as examination center code. However, examination center chosen by a student if is not activated, the university will allot another examination center under the same Region.

### Date of Submission of Examination Forms

JUNE, TEE	DECEMBER, TEE	LATE FEE	WHERE TO SUBMIT THE FORM
1 <sup>st</sup> March to 31 <sup>st</sup> March	1 <sup>st</sup> Sept to 30 <sup>th</sup> Sept	NIL	IGNOU, Maidan Garhi, New Delhi – 110 068
1 <sup>st</sup> April to 20 <sup>th</sup> April	1 <sup>st</sup> Oct to 20 <sup>th</sup> Oct	Rs. 100/-	<b>For outside Delhi students</b> (Concerned Regional Centre) <b>For Delhi students</b> (IGNOU, Maidan Garhi, New Delhi – 110 068)
21 <sup>st</sup> April to 15 <sup>th</sup> May	21 <sup>st</sup> Oct to 15 <sup>th</sup> Nov	Rs. 500/-	
16 <sup>th</sup> May to 28 <sup>th</sup> May	16 <sup>th</sup> Nov to 26 <sup>th</sup> Nov	Rs. 1000/-	

To avoid discrepancies in filling up examination form/hardship in appearing in the term-end examination, they are advised to:

- i) remain in touch with your Study Centre/Regional Centre/SRE Division for change in schedule of submission of examination form/fee, if any;
- ii) fill up the examination form for next term-end examination without waiting for the result of the previous term-end examination and also filling up the courses, for which result is awaited;
- iii) fill up all the particulars carefully and properly in the examination form to avoid rejection/delay in processing of the form;
- iv) retain proof of mailing/submission of examination form till you receive examination hall ticket;

## **Issue of Examination Hall Ticket**

University issues Examination Hall Ticket to the students atleast two week before the commencement of Term-end Examination the same could also be downloaded from the University's website [www.ignou.ac.in](http://www.ignou.ac.in). In case any student fails to received the Examination Hall Ticket within one week before the commencement of the examination the students can download the hall ticket from the website and approach the exam center for appearing in the exam.

### 4.3 Weightage of Each Component of the Evaluation System

The combined weightage of the assignments is 50 per cent.

	<b><i>Weightage</i></b>
TMA's	50%
Term-end Examinations	50%
Project Work Report	100%

The Project Work will be distributed into

Clarity of topic, language, coherence, style etc	20%
Clarity of objectives, methodology and methods	20%
Understanding and application of participatory approach and	40%
Extent to which learning points of each of the four courses reflect in the body of the Project-Work Report.	20%

## **4.4 Early Declaration of Results**

In order to facilitate the students who have got offer of admission and/or selected for employment etc. and are required to produce marks-sheet/grade card by a specified given date may apply for early process of their answer scripts and declaration of the results for this purpose. The students are required to apply in the specified format available on the University website with a fee of Rs. 500/- per course through Bank Draft drawn in favour of IGNOU alongwith the attested photocopy of the offer of admission/ employment offer. The students can submit their requests for early declaration before the commencement of the Term-end Examination i.e., before 1<sup>st</sup> June and 1<sup>st</sup> December respectively. The University in such cases will make arrangements for processing the answer scripts and declare the results as a special case possibly in a month time from date of examination.

## **4.5 Re-evaluation of Answer Script(s)**

The students who are not satisfied with the marks/grade secured by them in Term-end Examination can apply for re-evaluation within one month from the date of declaration i.e. the date on which the result are made available on the University website on payment of Rs. 300/- per course in the prescribed application form available on the University website. The better of the two courses or original marks/grades and re-evaluated marks/grades shall be incorporated in the student's records as applicable and the revised grade card/marks sheet will be sent to the students within one month from the receipt of application. Re-evaluation is not permissible for Projects, practicals, Assignments and Seminars etc.

## **4.6 Flexibility in Submission of Project Work Report**

The learner may however submit the Project Work Report within a total span of four years from the date of his/her registration to the programme.

The last date for submission of Project Reports are as follows:

For December term-end exam 31<sup>st</sup> November and for June term-end exam 31<sup>st</sup> March

## **Re-Submission of Project Report**

If a student re-submits a project report due to not securing of minimum marks and on other grounds; a pro-rata fee is to be enclosed in the form of Demand Draft at the time of re-submission.

## **5.0 OTHER USEFUL INFORMATION AND UNIVERSITY RULES**

**The University reserves the right to change the rules from time to time. However, latest rules will be applicable to all the students irrespective of year of registration.**

## **Provisional Admission**

The students who are appearing in qualifying examination can also apply for different programmes of the University. Candidate seeking Provisional Admission will be required to give a separate application in the prescribed Performa to be obtained by him/her from the Regional Centre and submit it along with duly completed admission application form and fee. However, such students will be required to submit the proof of having passed the qualifying examination latest by 30th March, 2008 positively at the concerned Regional Centre failing which his/her admission will stand cancelled. The fee once paid will not be refunded even if the student fails to produce the required document(s) or not found otherwise eligible for admission to that programme.

## **Educational Qualifications Awarded By Private Institutions**

Any educational qualification awarded by the Private Universities established under the provisions of the “*Chhattisgarh Niji Kshetra Vishwavidyalaya (Sathapana Aur Viniyaman), Adhiniyam, 2002*” are non-existent and cannot be made the basis of admission to higher studies with IGNOU.

## **Incomplete and Late Applications**

Incomplete application forms/Re-registration forms, received after due date or having wrong options of courses or electives or false information, will be summarily rejected without any intimation to the learners. The learners are, therefore, advised to fill the relevant columns carefully and enclose the copies of all the required certificates duly attested by a Gazetted Officer. **The form is to be submitted to the Regional Director concerned ONLY on or before the due date.** The application form sent to other offices of the University will not be considered and the applicant will have no claim whatsoever on account of this.

## **Validity of Admission**

Learners offered admission have to join on or before the due dates specified by the University. In case they want to seek admission for the next session, they have to apply afresh and go through the admission process again.

## **Simultaneous Registration**

Students who are already enrolled in a programme of one year or longer duration can also simultaneously register themselves for any certificate programme of 6 months duration. However, if there is any clash of dates of counselling or examination schedule of the two programmes taken, University will not be in a position to make adjustment.

## **Re-admission**

The students who are not able to clear their programme within the maximum duration allowed can take readmission for additional 1 year in continuation of the earlier duration in this programmes. The student has to make payment per course on pro-rata basis. The details of pro-rata fee and the Re-admission Form are available at the Regional Centres for the courses which they have not been able to complete. For further details please see the website.

The student; who fail to pay the prescribed full programme fee during the maximum duration of the Programme will have to pay full fee for the missed years in addition to pro-rata course fee for readmission.

## **Scholarships and Reimbursement of Fee**

Reserved Categories, viz. Scheduled Castes, Scheduled Tribes and Physically Handicapped learners are to pay full fee at the time of admission to the University along with other general category candidates. SC/ST learners have to collect and subsequently submit their scholarship forms to the respective State's Directorate of Social Welfare or Office of the Social Welfare Officer, through the concerned Regional Director of IGNOU for reimbursement of programme fee.

Similarly, Physically Handicapped learners admitted to IGNOU Programmes are eligible for Government of India scholarships. They are advised to collect scholarship forms from the respective State Government Directorate of Social Welfare or Office of the Social Welfare Officer and submit the filled-in forms to them through the concerned Regional Director of IGNOU.

Scholarship scheme of National Centre for Promotion of Employment of Disabled People (NCPEDP) for Post Graduate level programmes is applicable to the students of this University also. Such students are advised to apply to awarding authority.

## **Change of Elective/Course**

Change in Elective/Course is permitted **within 30 days** from the receipt of first set of course material in the respective year only on payment of Rs. 150/- for a 4 credit course or part thereof and Rs. 300/- for a 8 credit course for under graduate course and Rs. 300/- for elective up to 2/4 credits and Rs. 600/- for elective course of above 4 credits for Master degree courses by way of Demand Draft drawn in favour of IGNOU payable at New Delhi. The request for change of Elective/Course should be addressed to Registrar, SR&E Division, IGNOU, Maidan Garhi, New Delhi-110 068. The student is required to return the study material already received to Registrar (MPDD) by registered post or in person along with the request for change of Course/Elective.

## **Counselling and Examination Centre**

All study centres, Programme study centres, special study centres are not Examination centres. Practical Examination need not necessarily be held at the centre where the learner has undergone counselling on practicals. Regular counselling sessions will be conducted at the learner support centres provided the number of learners for a particular course is equal to or more than 10. If the number is less than 10 then in place of regular counselling, intensive counselling sessions will be held which essentially means that 40% of the number of prescribed counselling sessions is to be conducted within a week's time.

## Change/Correction of Address and Study Centres

There is a printed card for change/correction of address and change of Study Centre which is dispatched along with the study material. In case there is any correction/change in the address, the learners are advised to make use of proforma provided in the Programme Guide and send it to the Regional Director concerned who will forward the request after verifying the student's signature to SR&E Division, Maidan Garhi, New Delhi - 110068. **Requests received directly will not be entertained. The form for change of address can also be downloaded from IGNOU Website [www.ignou.ac.in](http://www.ignou.ac.in). Learners are advised not to write letters to any other officer in the University in this regard. Normally, it takes 4-6 weeks to effect the change. Therefore, the learners are advised to make their own arrangements to get the mail redirected to the changed address during this period.** In case a change of Study Centre is desired, the learners are advised to fill the proforma and address it to the Regional Centre concerned.

Counselling facilities are not available for all Programmes at all the centres. As such, learners are advised to make sure that counselling facilities are available, for the subject he/she has chosen, at the new centre opted for. Request for change of Study Centre is normally accepted subject to availability of seat for the programme at the new centre asked for. Change of Address and Study Centre are not permitted until admissions are finalised. Depending on actual number of learners, choosing a Centre, or due to other operational reasons, the University may deactivate a Study Centre/Programme Study Centre and the learners of the deactivated Centre will be attached to another Centre. The concerned Regional Centre will inform the concerned learner about the change after admissions are finalized.

## **IGNOU News Letter**

The University publishes an IGNOU Newsletter three times a year in English as well as in Hindi. It is mailed to the students free of cost. All the important information relevant to the students is published in the newsletter.

## **Credit Transfers**

All the students of PGCMRR of IGNOU will be given credit transfer, if they have already completed the certificate programme and are taking admission in the post graduate diploma programme i.e. PGDMRR.

## 6.0 DETAILED SYLLABUS OF PGDMRR

### 6.1 Detailed List of PGDMRR Blocks and Units

<b>MRR 101: Understanding Development-caused Displacement (4 Credits)</b>		
Block 1 Development and Displacement	Unit 001	International Scenario in Resettlement and Rehabilitation
	Unit 002	Development and Displacement in India: A Historical Perspective
	Unit 003	Process of Development-caused Displacement and Rehabilitation
	Unit 004	Impact of Displacement
	Unit 005	Minimisation of Displacement
Block 2 Laws Related to R&R	Unit 006	The Land Acquisition Act, 1894: Initial Steps and Basic Definitions
	Unit 007	The Land Acquisition Act, 1894: Award and Compensation
	Unit 008	The Land Acquisition Act, 1894: References to Court
	Unit 009	Other Land Acquisition (LA) Acts
	Unit 010	Forest and Environment Protection Acts
Block 3 R&R Policies	Unit 011	Introduction to R&R Policies in India
	Unit 012	An Assessment of R&R Policies
<b>MRR 102: Role of Participation in Sustainable Development (4 Credits)</b>		
Block 4: Participation, its Nature, Types and Practice	Unit 013	Participation: Philosophy, Nature and Approach
	Unit 014	Operationalisation of Participatory Process
	Unit 015	Data Collection Techniques for Mobilising Participation
	Unit 016	Techniques for Data Analysis and Modes of Analysis
Block 5: Participation Issues and Practice	Unit 017	Negotiation of Roles and Responsibilities of Stakeholders
	Unit 018	Negotiated Conflict Management
	Unit 019	Ethics in Development Induced Displacement
	Unit 020	People's Movements
Block 6: Participation of Marginal and Vulnerable Groups	Unit 021	Vulnerable Groups: Women, Children and Elderly
	Unit 022	Historically Disadvantaged Social Groups
	Unit 023	Squatters, Encroachers and Minority
	Unit 024	Tribal People's Resettlement: Social-Cultural Aspects

<b>MRR 103: Participatory Planning for R&amp;R (4 Credits)</b>		
Block 7: Baseline Survey and Data Analysis	Unit 025	Identification of Project Affected Persons (PAPs)
	Unit 026	Baseline Data Collection
	Unit 027	Baseline Data Analysis
	Unit 028	Infrastructural Data Collection Techniques
Block 8: Making a Participatory R&R Plan	Unit 029	Steps to the Process of Planning R&R
	Unit 030	R&R Action Plan Content
	Unit 031	Data Base Management
Block 9: Valuation of Assets	Unit 032	Valuation of Assets Through Market Determined Process
	Unit 033	Assessment of the Non-Marketed and So-called Non-Quantifiable Cost of R&R
	Unit 034	Indirect Methods
	Unit 035	Valuation Practices in Private Sector
Block 10: Legal Framework of R&R	Unit 036	Content of the R&R Laws and Policy Framework
	Unit 037	Legal Administrative Procedure: A Case Study of the Karnataka R&R Act
<b>MRR 104: Participatory Implementation and Monitoring of R&amp;R (4 Credits)</b>		
Block 11: Resettlement Issues	Unit 038	Site Location and Preparation
	Unit 039	Dismantling Process, Transportation and Reconstruction, Including Completion of Papers
	Unit 040	Legal Provisions for Conflict Resolution in R&R
Block 12: Rehabilitation Issues I	Unit 041	Livelihood Restoration
	Unit 042	Land-based Rehabilitation
	Unit 043	Non-land-based Rehabilitation
Block 13: Rehabilitation Issues II	Unit 044	Access to Training
	Unit 045	Access to Credit
	Unit 046	Access to Employment
	Unit 047	R&R Cost and Budgeting
Block 14: Monitoring Tasks and Institutional Arrangements	Unit 048	Project Management Techniques
	Unit 049	Project Monitoring and Control
	Unit 050	Resources Planning for Rehabilitation
	Unit 051	Grievance Handling
	Unit 052	Evaluation of R&R
<b>MRR 005: Theoretical Perspectives in R&amp;R (4 Credits)</b>		
Block 15 An Overview of Global Research in	Unit 053	History.& Beginning of Research in Invol. Resettlement

Involuntary Resettlement	Unit 054	The Studies in 1960s and 1970s
	Unit 055	Contemporary Studies
Block 16 Theoretical Perspectives	Unit 056	Diff Perspectives on Displacement and Development
	Unit 057	Politics of Development
	Unit 058	Risks in Displacement
	Unit 059	Social Exclusion Theory
	Unit 060	Social Justice Theory
Block 17 Theoretical Methods and Approaches	Unit 061	Action Approach Including Cernea's Model
	Unit 062	Situational Analysis or Extended Case Method
	Unit 063	Cost-benefit Analysis Including Societal Cost
	Unit 064	Class-benefit Analysis
Block 18 Role of Institutional Mechanism	Unit 065	Institutional Mechanism
	Unit 066	Political Process and Public Policy
	Unit 067	Judiciary and Legal Activism
	Unit 068	Role of Social Capital
	Unit 069	Role of International Agencies
<b>MRR 006: Illustrative R&amp;R Case Studies from Different Development Sectors (4 credits)</b>		
Block 19 Typologies of R&R Projects	Unit 070	Classification of R&R Projects
	Unit 071	Gender Issues in R&R Projects
Block 20 Water Resources and Hydroelectric Projects	Unit 072	The Sardar Sarovar Project (SSP)
	Unit 073	The Upper Krishna Project: Making Resettlement Work
Block 21 Case studies from Industries and Mining Projects	Unit 074	R&R of PAPs in the Coal Industry: A Case Study of Northern Coalfields Limited
	Unit 075	Industrial Displacement: Korba Case Study
Block 22 Infrastructure and Urban Development Projects	Unit 076	National Highways Project and the R&R Issues
	Unit 077	Shahpurjat: A Study in Self-Rehabilitation
Block 23 R&R Forestry Sector	Unit 078	A Forestry Project in Andhra Pradesh
	Unit 079	Relocation of A Forest Dwelling Tribal Community from Kuno Wildlife Sanctuary
<i>The learner is expected to <u>specialise in one of the following four optional areas provided (Elective Courses)</u></i>		
<b>MRRE 007: Economic Planning of R&amp;R and Implementation (4 Credits)</b>		
Block 24 The Concept	Unit 080	The Definition and Basic Requirements
	Unit 081	The Objectives

	Unit 082	Role and Significance of the Stakeholders Involved
	Unit 083	Different Types
Block 25 The Process	Unit 084	The Steps Involved
	Unit 085	The General Approach
	Unit 086	Interpretation of Rules and Regulations
Block 26 Application	Unit 087	The Essentials for Making the Process Participatory
	Unit 088	The Beneficiaries of Participatory Approach
	Unit 089	Limitations
<b>MRRE 008: Socio-Cultural and Infrastructural Planning and Relocation (4 Credits)</b>		
Block 27 The Concept	Unit 090	The Definition and Basic Requirements
	Unit 091	The Objectives and Types
	Unit 092	Role and Significance of the Stakeholders
Block 28 The Process	Unit 093	The Steps Involved
	Unit 094	The General Approach
	Unit 095	Interpretation of Rules and Regulation
Block 29 Application	Unit 096	The Essentials For Making the Process Participatory
	Unit 097	The Beneficiaries of Participatory Approach
	Unit 098	Limitations
<b>MRRE 009: Economic Rehabilitation of PAPs (4 Credits)</b>		
Block 30 The Concept	Unit 099	The Definition and Basic Issues
	Unit 100	The Objectives
	Unit 101	Role and Significance of the Stakeholders
	Unit 102	Different Type of Economic Rehabilitation
Block 31 The Process	Unit 103	The Steps Involved in Economic Rehabilitation of PAPs
	Unit 104	The General Approach
	Unit 105	Interpretation of Rules and Regulations
Block 32 Application	Unit 106	The Essentials for Making the Process Participatory
	Unit 107	The Beneficiaries of A Participatory Approach
	Unit 108	Limitations
<b>MRRE 010: Monitoring and Evaluation of R&amp;R (4 Credits)</b>		
Block 33 The Concept	Unit 109	The Definition and Basic Requirements
	Unit 110	The Objectives

	Unit 111	Role and Significance of the Stakeholders Involved
	Unit 112	Different Types
Block 34 The Process	Unit 113	The Steps Involved
	Unit 114	The General Approach
	Unit 115	Interpretation of Rules and Regulations
Block 35 Application	Unit 116	The Essentials for Making the Process Participatory
	Unit 117	The Beneficiaries of a Participatory Approach
	Unit 118	Limitations
<b>MRRP 111: Project Work Report (4 Credits)</b> <b>(to be completed by the learner)</b>		

## **6.2 List of Audio-Video Programmes of PGDMRR**

### **List of Video Programmes of PGDMRR**

- i) Resettlement and Rehabilitation Plan of the Upper Krishna Project - I
- ii) Resettlement and Rehabilitation Plan of the Upper Krishna Project - II
- iii) New Livelihood Options for Displaced Persons
- iv) Tears Will Tell: R R Practices and Marginalisation of Displaced Persons.

## **List of Audio Programmes of PGDMRR**

- i) Major Issues and concerns in Resettlement and Rehabilitation of Displaced People
- ii) Ways of Achieving Minimization of Displacement
- iii) Interest of Stakeholders and Related Changes Required in Land Acquisition Act of 1894
- iv) The Theory and Practice of Resettlement and Rehabilitation
- v) Action plan Component of A development Project
- vi) Valuation of Assets of Displaced People
- vii) Problems in Participatory Approach to Valuation of Assets
- viii) Land-Based Rehabilitation

## 7.0 APPENDIX

### 7.1 List of IGNOU Regional Centres

Sl. No.	Region Code	Name of the Regional Center	Address of the Regional Center	Operational Area
1.	01	Hyderabad	<p>IGNOU Regional Center H No. 3-5-909 Himayat Nagar Main Road Near Narayanguda Bus Stop Himayat Nagar Hyderabad - 500 029 Andhra Pradesh.</p> <p>Ph. Off      040-23221254 / 23221255 Fax            040-23221260 Email        <a href="mailto:hyd2_ignourch@sanchamet.in">hyd2_ignourch@sanchamet.in</a></p>	State of Andhra Pradesh except Distt. Srikakulam & Vijaynagaram
2.	02	Port Blair	<p>IGNOU Regional Center JNRM Campus Port Blair - 744 104 Andaman &amp; Nicobar Islands</p> <p>Ph. Off      03192-242888, 230111 Fax            03192-230111 Email        <a href="mailto:rc_portblair@rediffmail.com">rc_portblair@rediffmail.com</a></p>	Andaman & Nicobar Islands
3.	03	<u>Itanagar</u>	<p>IGNOU Regional Centre Hornhill Complex Near Central School, Naharlagun Itanagar - 791110 District Papumpare Arunachal Pradesh.</p> <p>Ph. Off      0360-2247536 / 2247538 Fax            0360-2247537 Email        <a href="mailto:rd_itanagar@rediffmail.com">rd_itanagar@rediffmail.com</a> <a href="mailto:ignou_itanagar@rediffmail.com">ignou_itanagar@rediffmail.com</a> <a href="mailto:rd_itanagar@yahoo.com">rd_itanagar@yahoo.com</a></p>	State of Arunachal Pradesh
4.	04	Guwahati	<p>Navagiri Road Ist Bye-Lane Chandmari Guwahati - 781003 Assam.</p> <p>Ph. Off      0361-2668409/ 2662834 Fax            0361-2662879 Email        <a href="mailto:grcignou@sanchamet.in">grcignou@sanchamet.in</a> <a href="mailto:rd_guwahati@rediffmail.com">rd_guwahati@rediffmail.com</a></p>	State of Assam
5.	05	Patna	<p>IGNOU Regional Centre 2nd floor, BISCO MAUN Towar West Gandhi Maidan Patna- 800 001. Bihar.</p> <p>Ph.Off      0612-2221541 / 2221538 Fax            0612-2221539 Email        <a href="mailto:ignoupt@sanchamet.in">ignoupt@sanchamet.in</a> <a href="mailto:dnsrc05@yahoo.com">dnsrc05@yahoo.com</a> <a href="mailto:ignourc05patna@rediffmail.com">ignourc05patna@rediffmail.com</a></p>	Patna, Vaishali, Gaya, Nalanda, Banka, Bhagalpur, Saran, Bhojpur, Buxer, Kaimur (Bhabhua), Rohtas, Jehanabad, Aurangabad, Nawada, Sheikhpura, Lukhisarai, Jamui, Munger, Siwan and Gopalganj.

6.	07	Delhi '1'	IGNOU Regional Centre 52, Tughlakabad Institutional Area Near Batra Hospital New Delhi-110 062  Ph. Off 011-29956015 / 29958078 / 26056834 / 26058354 Fax 011-29053172 Email <a href="mailto:rcd1ignou@rediffmail.com">rcd1ignou@rediffmail.com</a> <a href="mailto:ignourcd@vsnl.com">ignourcd@vsnl.com</a>	
7.	09	Ahmedabad	IGNOU Regional Centre Opp. Nirma Institute of Technology Sarkhej - Gandhinagar Highway Chharodi, Ahmedabad-382481 Gujarat.  Ph. Off 02717-242975 / 242976 Fax 02717-241580 Email <a href="mailto:rcignouahd@yahoo.com">rcignouahd@yahoo.com</a> <a href="mailto:rcignou@adl.vsnl.net.in">rcignou@adl.vsnl.net.in</a> <a href="mailto:rcignou@vsnl.com">rcignou@vsnl.com</a>	
8.	10	Karnal	IGNOU Regional Centre Old Govt. College Campus Railway Road, (Opp. Liberty) Karnal - 132001 Haryana.  Ph. Off 0184-2271514 / 2260075 Fax 0184-2255738 / 2255771 Email <a href="mailto:ignouregionalcentrekarnal@yahoo.com">ignouregionalcentrekarnal@yahoo.com</a>	State of Haryana (Except the Districts of Gurgaon, Faridabad)
9.	11	Shimla	IGNOU Regional Centre Chauhan Niwas Building Khalini, Shimla-171 002 Himachal Pradesh.  Ph. Off 0177-2624612, 2624613 Fax 0177-2624611 Email <a href="mailto:sml_ignoures@sanchamet.in">sml_ignoures@sanchamet.in</a> <a href="mailto:negidb@yahoo.com">negidb@yahoo.com</a>	State of Himachal Pradesh
10.	12	Jammu	IGNOU Regional Centre P.B. No. 106, 1st Floor, Aurobindo Block Govt. SPMR College of Commerce Canal Road, Jammu - 180 001 Jammu & Kashmir.  Ph.Off 0191-2546529 / 2546995 / 2579572 Fax 0191-2546995 Email <a href="mailto:ignourcj@sanchamet.in">ignourcj@sanchamet.in</a> <a href="mailto:jammurc12@yahoo.com">jammurc12@yahoo.com</a>	State of Jammu & Kashmir (Jammu Region)
11.	13	Bangalore	IGNOU Regional Centre NSSS Kalyana Kendra No. 293, 39th Cross 8th Block, Jaya Nagar Bangalore-560 082 Karnataka.  Ph.Off 080-26657376 / 26641904 (TLC) / 26654747 Fax 080-26644848 Email <a href="mailto:ignourc13@vsnl.com">ignourc13@vsnl.com</a> <a href="mailto:ignoubln@bgl.vsnl.net.in">ignoubln@bgl.vsnl.net.in</a> <a href="mailto:bpbrln@rediffmail.com">bpbrln@rediffmail.com</a>	State of Karnataka, Goa

12.	14	Cochin	<p>IGNOU Regional Centre Kaloor Cochin-682 017 Kerala.</p> <p>Ph. Off 0484-2340203 / 2348189 / 2330891 / 2533021 Fax 0484-2340204 Email <a href="mailto:igrc14@vsnl.net">igrc14@vsnl.net</a></p>	State of Kerala Union Territory of Lakshadweep
13.	15	Bhopal	<p>IGNOU Regional Centre Sanchi Complex Opp. Board of Secondary Education Shivaji Nagar Bhopal - 462 016 Madhya Pradesh.</p> <p>Ph. Off 0755-2578452 / 2578454 / 2578455 Fax 0755-2578454 Email <a href="mailto:ignoubhopal@rediffmail.com">ignoubhopal@rediffmail.com</a> <a href="mailto:ignou_bhopal@yahoo.com">ignou_bhopal@yahoo.com</a></p>	State of Madhya Pradesh
14.	16	Pune	<p>IGNOU Regional Centre 1st Floor, MSFC Building 270, Senapati Bapat Road Pune - 411016. Maharashtra.</p> <p>Ph. Off 020-25671867 / 25671864 Fax 020-25671864 Email <a href="mailto:ignourcpune42@vsnl.net">ignourcpune42@vsnl.net</a></p>	State of Maharashtra
15.	17	Imphal	<p>IGNOU Regional Centre Asha Jina Complex North AOC Imphal-795001 Manipur.</p> <p>Ph. Off 0385-2421192 Fax 0385-2421192 Email <a href="mailto:ignouimp@rediffmail.com">ignouimp@rediffmail.com</a></p>	State of Manipur
16.	18	Shillong	<p>IGNOU Regional Centre Sunny Lodge Nongthymni Nongshilliang Shillong-793 014 Meghalaya.</p> <p>Ph. Off 0364-2521117 Fax 0364-2521271 Email <a href="mailto:ignou18@sanchanet.in">ignou18@sanchanet.in</a></p>	State of Meghalaya
17.	19	Aizawl	<p>IGNOU Regional Centre Lal Bulaia Building M.G. Road Khatla (Near Central YMCA Office) Aizawl - 796001 Mizoram.</p> <p>Ph. Off 0389-2311692 / 2311693 Fax 0389-2311789 Email <a href="mailto:rd_aizwal@rediffmail.com">rd_aizwal@rediffmail.com</a></p>	State of Mizoram

18.	20	Kohima	<p>IGNOU Regional Centre N.H. 39, Opp. Dzuvuru I.O.C. (Mhonkhola) Kohima - 797001 Nagaland.</p> <p>Ph. Off 0370-2241903 / 2241904 / 2241905 Fax - Email <a href="mailto:rd_kohima@rediffmail.com">rd_kohima@rediffmail.com</a></p>	State of Nagaland
19.	21	Bhubaneshwar	<p>IGNOU Regional Centre C-1, Institutional Area Bhubaneshwar-751 013 Orissa.</p> <p>Ph. Off 0674-2301348 / 2301250 / 2301352 Fax 0674-2300349 Email <a href="mailto:igrd21@hotmail.com">igrd21@hotmail.com</a> <a href="mailto:ssjena@hotmail.com">ssjena@hotmail.com</a> <a href="mailto:ss_jena2002@yahoo.com">ss_jena2002@yahoo.com</a> <a href="mailto:sk_mohapatra@yahoo.com">sk_mohapatra@yahoo.com</a></p>	State of Orissa
20.	22	Khanna	<p>IGNOU Regional Centre I.T.I. Building Bulepur (District Ludhiana) Khanna - 141401. Punjab.</p> <p>Ph. Off 01628 - 229993 / 237361 Fax 01628-238284 Email <a href="mailto:ignoukhanna@yahoo.co.in">ignoukhanna@yahoo.co.in</a></p>	State of Punjab & Union Territory of Chandigarh
21.	23	Jaipur	<p>IGNOU Regional Centre 70/79-84, Sector - 7, Patel Marg Mansarovar Jaipur - 302020. Rajasthan.</p> <p>Ph. Off 0141- 2785750, 2784043 Fax 0141- 2785730 Email <a href="mailto:ignou@raj.nic.in">ignou@raj.nic.in</a> <a href="mailto:ignou23@sanchamet.in">ignou23@sanchamet.in</a></p>	State of Rajasthan
22.	24	Gangtok	<p>IGNOU Regional Centre Gairigaon, Tadong PO Shumbuk House Gangtok - 737102 Sikkim.</p> <p>Ph. Off 03592-270364 / 231375 Fax 03592-270923 / 231383 Email <a href="mailto:slg_nougkrc@sanchamet.in">slg_nougkrc@sanchamet.in</a> <a href="mailto:rd_gangtok@rediffmail.com">rd_gangtok@rediffmail.com</a> <a href="mailto:rc_gangtok@sify.com">rc_gangtok@sify.com</a></p>	State of Sikkim

23.	25	Chennai	IGNOU Regional Centre C.I.T. Campus Taramani Chennai- 600 113 Tamil Nadu.  Ph. Off 044-22541919, 22542727 Fax 044-22542828 Email <a href="mailto:ignou_rc@dataone.in">ignou_rc@dataone.in</a> <a href="mailto:rgndirector@yahoo.co.in">rgndirector@yahoo.co.in</a>	State of Tamil Nadu, Union Territory of Pondicherry, Andaman & Nicobar Islands
24.	26	Agartala	IGNOU Regional Centre M.B.B. College Compound P.O. Agartala College Agartala - 799004. Tripura.  Ph. Off 0381-2516715 / 2516266 Fax 0381-2516714 Email <a href="mailto:rd_agartala@rediffmail.com">rd_agartala@rediffmail.com</a>	State of Tripura
25.	27	Lucknow	IGNOU Regional Centre B-1/33, Sector-H Aliganj Lucknow-226 024 Uttar Pradesh.  Ph. Off 0522-2364893 / 2762410-TLC Fax 0522-2364889 Email <a href="mailto:ignoulko@sanchamnet.in">ignoulko@sanchamnet.in</a>	State of Uttar Pradesh (Except the Districts of Mathura, Meerut, Ghaziabad, Gautam Budh Nagar, Bagpat, Bulandshahr, Bijnor, Moradabad, Rampur, Saharanpur & Muzaffarnagar)
26.	28	Kolkata	IGNOU Regional Centre Bikash Bhawan 4th floor, North Block Bidhan Nagar Kolkata-700 091 West Bengal.  Ph. Off 033-23349850 / 23592719 Fax 033-23347576 Email <a href="mailto:ignourd28@yahoo.com">ignourd28@yahoo.com</a> <a href="mailto:rd28cal@rediffmail.com">rd28cal@rediffmail.com</a>	State of West Bengal
27..	29	Delhi '2'	IGNOU Regional Centre Gandhi Smriti and Darshan Samiti Rajghat New Delhi - 110002  Ph. Off 011-23392374/75/76/77 Fax 011-23392375 Email <a href="mailto:ignourd2@ndfvsnl.net.in">ignourd2@ndfvsnl.net.in</a>	Union Territory of Delhi (North & West Region), State of Uttar Pradesh (Districts of Meerut, Ghaziabad, Gautam Budh Nagar, Bagpat, Bulandshahr)
28.	30	Srinagar	IGNOU Regional Centre Mantoo House Raj Bagh, Near Masjid Al-Farooq Srinagar - 190 008 Jammu & Kashmir.  Ph. Off 0194-2311258 Fax 0194-2311259 Email <a href="mailto:ignousgr@rediffmail.com">ignousgr@rediffmail.com</a>	State of Jammu & Kashmir (Srinagar Region)

29.	31	Dehradun	<p>IGNOU Regional Centre Nanoo Khera, Tapovan, Raipur Road, Dehradun – 248 001 Uttaranchal.</p> <p>Ph. Off        0135-2789200 / 2789180 Fax             0135-2789190 Internet &amp; TC 0135-2789180 Email         <a href="mailto:ignoucd@sanchamnet.in">ignoucd@sanchamnet.in</a> <a href="mailto:ignoucd@hotmail.com">ignoucd@hotmail.com</a></p>	<p>State of Uttaranchal &amp; State of Uttar Pradesh (Districts of Bijnor, Moradabad, Rampur, Saharanpur &amp; Muzaffarnagar)</p>
30.	32	Ranchi	<p>IGNOU Regional Centre 457/A, Ashok Nagar Ranchi - 834002 Jharkhand.</p> <p>Ph. Off        0651-2244677 / 2244688 / 2244699 Fax             0651-2244400 Email         <a href="mailto:ignouranchi@yahoo.com">ignouranchi@yahoo.com</a> <a href="mailto:rdranchi@ignou.ac.in">rdranchi@ignou.ac.in</a></p>	<p>State of Jharkhand</p>
31.	35	Raipur	<p>IGNOU Regional Centre Rest House &amp; E.M. Office Hall Sector I, Shankar Nagar Raipur Chhattisgarh.</p> <p>Ph. Off        0771-2428285 / 5056508 Fax             0771-2445839 Email         <a href="mailto:rcignou@cg.nic.in">rcignou@cg.nic.in</a></p>	<p>State of Chhattisgarh</p>
32.	41	Jabalpur	<p>IGNOU Regional Centre IGNOU SC Building 2nd Floor, Raj Sekhar Bhawan Arts Building Rani Durgavati Vishwavidhyalaya Campus Pachpedhi, Jabalpur - 482001 Madhya Pradesh.</p> <p>Ph. Off        0761-2600411, 2609269 Fax             0761-2600411 Email         <a href="mailto:ignousubrcjabalpur@rediffmail.com">ignousubrcjabalpur@rediffmail.com</a></p>	<p>Jabalpur, Narsimhapur, Chhindwara, Seoni, Balaghat, Mandla, Dindori, Shahdol, Umaria, Katni, Sidhi (part of MP)</p>
33.	42	Rajkot	<p>Dr. B. Rajagopal Assistant Regional Director IGNOU Sub-Regional Centre Near Computer Centre, Saurashtra University Campus Rajkot - 360005 Gujarat.</p> <p>Ph. Off        0281-2572988 Fax             0281-2571603 Email         <a href="mailto:subrcrajkot@yahoo.co.in">subrcrajkot@yahoo.co.in</a></p>	<p>Rajkot, Kachchh, Jamnagar, Porbander, Junagadh, Amreli, Bhavnagar, Surendranagar (part of Gujarat)</p>
34.	43	Madurai	<p>Dr. M. Shanmugham Deputy Director IGNOU Sub-Regional Centre Corporation School Building Pichai Pillai Chavadi, The ni Main Road, Madurai - 625 016 Tamil Nadu.</p> <p>Ph. Off        0452-2380387 Fax             0452-2380733 Email         <a href="mailto:srcmadurai@sanchamnet.in">srcmadurai@sanchamnet.in</a></p>	<p>Madurai, Dindigul, Teni, Virudunagar, Tirunelveli, Kanniyakumari, Tuticorin, Ramanathapura m, Sivaganga, Pudukkottai (part of Tamil Nadu).</p>

35.	44	Koraput	<p>IGNOU Regional Centre District Agriculture Office Road Behind Panchayat Bhawan Koraput - 764020 Orissa.</p> <p>Ph. Off    06852-251535,252982 Fax Email      <a href="mailto:ignou_koraput@rediffmail.com">ignou_koraput@rediffmail.com</a></p>	<p>Koraput, Nabarangpur, Rayagada, Malkanagiri, Balangir, Sonepur, Kalahandi, Nuapada, Boudh, Phulbari (part of Orissa), Gajapati, Srikakulam (Part of AP), Dantewada Bastar (Part of Chhatisgarh).</p>
36.	45	Siliguri	<p>Dr. Biswajit Bhowmik Assistant Regional Director IGNOU Sub-Regional Centre Raja Rammohan Roy Road East Vivekananda Pally Siliguri - 734 006</p> <p>Ph. Off      0353-259 4600 Fax            0353-259 4601 Email        <a href="mailto:siligurisubrc@yahoo.co.in">siligurisubrc@yahoo.co.in</a> (Official communication)</p> <p><a href="mailto:siligurisubrc@hotmail.com">siligurisubrc@hotmail.com</a> (Official communication)</p> <p><a href="mailto:siligurisubrc@rediffmail.com">siligurisubrc@rediffmail.com</a> (Student's support activities)</p>	<p>Jalpaiguri, Darjiling, Koch Bihar, Uttar Dinajpur, Dakshin Dinajpur, Maldah.</p>
37.	46	Darbhanga	<p>IGNOU Regional Centre L.N.M.U Campus Near Central Bank Darbhanga-846004 Bihar.</p> <p>Ph. Off      06272-253719 Edusat ID            172.17.68.2 Email        <a href="mailto:srddarbhanga@yahoo.com">srddarbhanga@yahoo.com</a></p>	
38.	47	Aligarh	<p>Dr. D.B. Damle Deputy Director IGNOU Sub Regional Centre, C/o- Charan Singh, 2/669, D-10 Gali No-3 Rambagh Colony Ramghat Road Aligarh- 202001 Uttar Pradesh.</p>	
39.	48	Varanasi	<p>Dr. Ashwini Kumar Deputy Director IGNOU Sub Regional Centre, Gandhi Bhawan, BHU Campus Varanasi - 221005 Uttar Pradesh</p>	

## 7.2 Programme Study Centres

SL. NO.	PLACE OF STUDY CENTRE	SC CODE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
1.	AHMEDABAD	0901	COORDINATOR, IGNOU STUDY CENTRE L.D. ARTS COLLEGE, NAVRANGPURA AHMEDABAD-380009 GUJARAT PH.OFF: 079-6302260
2.	BANGALORE	1309	COORDINATOR, IGNOU STUDY CENTRE AL-AMEEN ARTS SCI. & COM. COL., HOSUR ROAD, NEAR LAL BAGH MAIN GATE BANGALORE-560002 KARNATAKA PH OFF: 080-2222402
3.	BANGALORE	1320	COORDINATOR, IGNOU STUDY CENTRE GOVERNMENT SCIENCE COLLEGE, NRUPATHUNGA ROAD, BANGALORE-560001 KARNATAKA PH OFF: 080-22276093
4.	BANGALORE	1314 P	PROG. IC, IGNOU PROG. STUDY CENTRE BANGALOREINSTT. OF TECHNOLOGY, K.R. ROAD, V.V. PURAM BANGALORE-560004 KARNATAKA PH OFF: 080-6529090
5.	CUTTACK	2102	COORDINATOR, IGNOU STUDY CENTRE RAVENSHAW COLLEGE, ARTS BLOCK, I FLOOR CUTTACK-753003 ORISSA PH. OFF: 0671-622181
6.	SAMBALPUR	2108	COORDINATOR, IGNOU STUDY CENTRE GANGADHAR MEHER COLLEGE, SAMBALPUR-768004 ORISSA PH. OFF: 0663-522423
7.	KOLABIRA	2154 D	COORDINATOR, IGNOU SPL. STUDY CENTRE-RA S.E.W.A., AT/PO: KOLABIRA, DISTRICT JHANSUGUDA-768213 ORISSA PH. OFF: 06645-285113
8.	DEHRADUN	2705	COORDINATOR, IGNOU STUDY CENTRE D.A.V. PG COLLEGE, D A V COLLEGE ROAD DEHRADUN-248001 UTTRANCHAL PH. OFF: 0135-744019
9.	DELHI	0737	COORDINATOR, IGNOU STUDY CENTRE ATMA RAM SANATAN DHARMA COLLEGE, UNIVERSITY OF DELHI, DHAULA KUAN NEW DELHI-110021 DELHI PH. OFF: 011-4673436/4671390

SL. NO.	PLACE OF STUDY CENTRE	SC CODE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
1.	AHMEDABAD	0901	COORDINATOR, IGNOU STUDY CENTRE L.D. ARTS COLLEGE, NAVRANGPURA AHMEDABAD-380009 GUJARAT PH.OFF: 079-6302260
2.	BANGALORE	1309	COORDINATOR, IGNOU STUDY CENTRE AL-AMEEN ARTS SCI. & COM. COL., HOSUR ROAD, NEAR LAL BAGH MAIN GATE BANGALORE-560002 KARNATAKA PH OFF: 080-2222402
3.	BANGALORE	1320	COORDINATOR, IGNOU STUDY CENTRE GOVERNMENT SCIENCE COLLEGE, NRUPATHUNGA ROAD, BANGALORE-560001 KARNATAKA PH OFF: 080-22276093
4.	BANGALORE	1314 P	PROG. IC, IGNOU PROG. STUDY CENTRE BANGALOREINSTT. OF TECHNOLOGY, K.R. ROAD, V.V. PURAM BANGALORE-560004 KARNATAKA PH OFF: 080-6529090
5.	CUTTACK	2102	COORDINATOR, IGNOU STUDY CENTRE RAVENSHAW COLLEGE, ARTS BLOCK, I FLOOR CUTTACK-753003 ORISSA PH. OFF: 0671-622181
6.	SAMBALPUR	2108	COORDINATOR, IGNOU STUDY CENTRE GANGADHAR MEHER COLLEGE, SAMBALPUR-768004 ORISSA PH. OFF: 0663-522423
7.	KOLABIRA	2154 D	COORDINATOR, IGNOU SPL. STUDY CENTRE-RA S.E.W.A., AT/PO: KOLABIRA, DISTRICT JHANSUGUDA-768213 ORISSA PH. OFF: 06645-285113
8.	DEHRADUN	2705	COORDINATOR, IGNOU STUDY CENTRE D.A.V. PG COLLEGE, D A V COLLEGE ROAD DEHRADUN-248001 UTTRANCHAL PH. OFF: 0135-744019
9.	DELHI	0737	COORDINATOR, IGNOU STUDY CENTRE ATMA RAM SANATAN DHARMA COLLEGE, UNIVERSITY OF DELHI, DHAULA KUAN NEW DELHI-110021 DELHI PH. OFF: 011-4673436/4671390

SL. NO.	PLACE OF STUDY CENTRE	SC CODE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
10.	HYDERABAD	0111	COORDINATOR, IGNOU STUDY CENTRE AURORA 'S DEGREE COLLEGE, CHIKKADPALLY HYDERABAD-500020 ANDHRA PRADESH PH. OFF: 040-7651634
11.	JAIPUR	2301	COORDINATOR, IGNOU STUDY CENTRE RAJASTHAN COLLEGE, COLLEGE CAMPUS, JAIPUR-302004 RAJASTHAN PH. OFF: 0141-702101
12.	UDAIPUR	2302	COORDINATOR, IGNOU STUDY CENTRE VIDYA BHAWAN RURAL INSTITUTE, BADGAON ROAD, UDAIPUR-313004 RAJASTHAN PH. OFF: 0294-450403
13.	SILIGURI	2805	COORDINATOR, IGNOU STUDY CENTRE ADARSH MAHAVIDYALAYA, SEVOKE ROAD, SILIGURI-734401 WEST BENGAL PH. OFF: 0353-539445
14.	NASIK	1608	COORDINATOR, IGNOU STUDY CENTRE KTHM COLLEGE, GANGAPUR ROAD, SHIVAJI NAGAR NASIK-422002 MAHARASHTRA PH. OFF: 0253-1317685
15.	NANDED	1613	COORDINATOR, IGNOU STUDY CENTRE PRATIBANIKETAN MAHA VIDYALAYA, PANDAGHAT ROAD, VAZIRABAD NANDED-431610 MAHARASHTRA PH. OFF: 02462-34700/31230
16.	CHAMPA	3507	COORDINATOR, IGNOU STUDY CENTRE GOVERNMENT DEGREE COLLEGE, CHAMPA-495671 CHHATTISGARH PH. OFF: 07189-245807
17.	DALTONGANJ	0510	COORDINATOR, IGNOU STUDY CENTRE G.L.A. COLLEGE, PALAMU DALTONGANJ-822102 JHARKHAND PH. OFF: 06562-226585
18.	DHANBAD	0521	COORDINATOR, IGNOU STUDY CENTRE SINDRI COLLEGE, P.O. SINDRI DHANBAD-828122 JHARKHAND PH. OFF: 0326-253849

SL. NO.	PLACE OF STUDY CENTRE	SC CODE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
19.	HAZARIBAGH	0528	COORDINATOR, IGNOU STUDY CENTRE ST. COLUMBA'S COLLEGE, P.O. COLLEGE MORE, HAZARIBAGH-825301 JHARKHAND PH. OFF: 06546-22197/23227
20.	SHIMLA	1101	DR. BAL KISHAN VERMA COORDINATOR, IGNOU STUDY CENTRE GOVERNMENT DEGREE COLLEGE, SANJAULI, SHIMLA-171006 HIMACHALA PRADESH PH. OFF: 0177-241843
21.	AGARTALA	2601	DR. SHYAMLAL DAS COORDINATOR, IGNOU STUDY CENTRE TRIPURA UNIVERSITY, UNIVERSITY CAMPUS, AGARTALA-799004 TRIPURA 207017
22.	GUWAHATI	0401	DR. N.N. SARMA COORDINATOR, IGNOU STUDY CENTRE GUWAHATI UNIVERSITY, GUWAHATI-781014 ASSAM PH. OFF: 0361-670185
23.	IMPHAL	1701	DR. G.P. PRASAIN COORDINATOR, IGNOU STUDY CENTRE MANIPUR UNIVERSITY, UNIVERSITY CAMPUS, CANCHIPUR IMPHAL-795003 MANIPUR

### 7.3 Whom to Contract for What

1.	Pre-Admission Enquiry Regarding Various Courses of IGNOU	Public Information Unit IGNOU, Maidan Garhi New Delhi-110068. Email: <a href="mailto:rmohan@ignou.ac.in">rmohan@ignou.ac.in</a>
2.	Identify Card, Fee Receipt, Bonafide Certificate, Migration Certificate	Concerned Regional Centre
3.	Non-receipt of Study Material and Assignments	Registrar Material Production & Distribution Division, IGNOU, Maidan Garhi, New Delhi - 110068. Email: <a href="mailto:mpdd@ignou.ac.in">mpdd@ignou.ac.in</a>
4.	Examination Date-sheet Result - rechecking Grade Card Provisional Certificate	Asstt Registrar (Exam II), SR&E Division, IGNOU, Maidan Garhi, New Delhi - 110068. Email: <a href="mailto:sred@ignou.ac.in">sred@ignou.ac.in</a>
5.	Change of Elective / Medium / Address / opting of left over electives	Deputy Registrar (Ex -V), SR&E Division, IGNOU, Maidan Garhi, New Delhi - 110068.
6.	Purchase of Audio / Video Tapes	Marketing Unit, EMPC, IGNOU, Maidan Garhi, New Delhi - 110068. Email: <a href="mailto:marketingempc@ignou.ac.in">marketingempc@ignou.ac.in</a>
7.	Academic Content	PGDMRR Coordinator School of Social Sciences IGNOU Maidan Garhi New Delhi- 110068
8.	Student Support Services & Student Grievances	Deputy Director, Student Service Centre, IGNOU, Maidan Garhi, New Delhi - 110068. Email : <a href="mailto:ssc@ignou.ac.in">ssc@ignou.ac.in</a>

## **7.4 FOR FORMS**

Please check the Programme Guide.